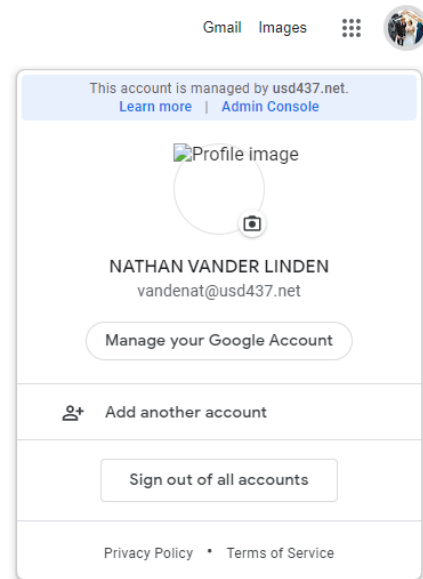


Google Two-Step Verification

Two-Step Verification is being implemented at Auburn-Washburn USD 437. These are the instructions on how to set it up and use it. Each type is explained below so please read through.

1. Manage your Google Account

- Open a new tab and click your profile picture
- Select Manage your Google Account, then security
- Scroll down to Signing in to Google, select 2-Step Verification
- Turn on 2-Step Verification
- Google prompts, Authenticator app, Voice or text message, or Backup Codes are the options to choose from



2. Google Prompts

If you are using the GMail app with your phone, this will be the default method.

- When signing into your google account, your phone will be notified
- Clicking the notification, or opening your gmail app will prompt you to verify you are signing in

Are you trying to sign in?

 vandenat@usd437.net

Device

Windows NT 10.0

Near

Topeka, KS, USA

Time

Just now

No, don't allow

Yes, it's me

3. Authenticator App

- This is the same app, Google Authenticator, we use to sign into Infinite Campus
- You can find this app in your app store
- When signing in, it will ask you for a six digit code you can retrieve from you app

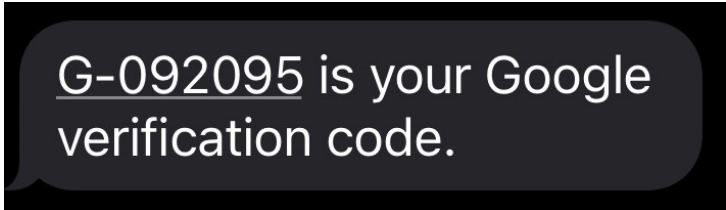
Google (vandenat@usd437.net)

137 926



4. Voice or text message

- Verify your phone number to your account
- When signing in, it will send you a code to type in



5. Backup codes

- Backup codes are great when you don't want to use your phone
- This generates ten, one time codes that can be printed or downloaded
 - When signing in, they will ask you for an eight digit code to enter
 - Once all codes are used, you will have to generate more

← Backup codes

Print a list of codes to keep with you that you can enter to sign in. Keep these backup codes somewhere safe but accessible.

YOUR BACKUP CODES

10 backup codes remaining
Created 1 hour ago

0163 4300	8617 4507
2027 4850	7360 7816
5549 7259	6124 5120
7676 9133	4627 5640
5476 7135	2979 6879

[Print codes](#) [Download codes](#)