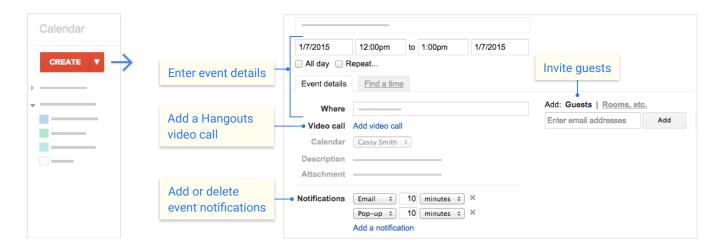
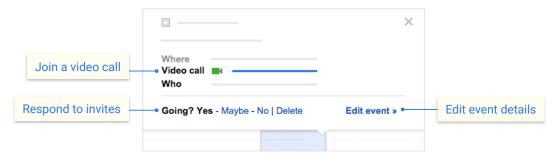
calendar.google.com

Manage your time with integrated online calendars designed for teams.

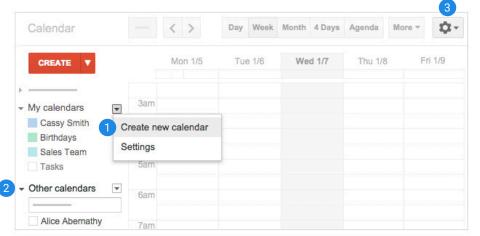
Keep track of important events, share your schedule, and create multiple calendars.

Click CREATE v to schedule a new event and enter event details





3 Add and customize calendars.



1 Create a new calendar

Make more calendars, such as a team calendar or a calendar to track project deadlines.

2 Add a coworker's calendar

Then select any added calendar to view it.

3 Change Calendar settings

Change default notifications, share calendars, set working hours, and more.